



## CIRCULAR LETTER 3228—April 23, 2021

TO: Members of the Bureau

FROM: Jaclyn Medicci-Bruneau

RE: Proceedings of the WCRB Governing Board  
Revisions to the Basic Manual

Pursuant to ch. 626, Wis. Stat., the Office of the Commissioner of Insurance has approved the following changes adopted by the Governing Board. The changes are effective immediately.

The proposed update revises the language for Wisconsin Basic Manual Rule V B.2.a. Remuneration-Payroll and Rule IX D.2.a. Uninsured Subcontractors with the addition of the following phrases:

Wisconsin Basic Manual Rule V B.2.a

### B. REMUNERATION – PAYROLL

#### 1. Definition

Remuneration means money or substitutes for money. Payroll means remuneration.

#### 2. Inclusions

- a. Wages or salaries including retroactive wages or salaries, **whether by cash, check, electronic transfer, etc.**;
- b. Total pay received by employees for commissions and draws against commissions;
- c. Bonuses including stock bonus plans;

Wisconsin Basic Manual Rule IX D.2.a.

### D. UNINSURED SUBCONTRACTORS

#### 2. Premium for Uninsured Subcontractors

The contractor shall furnish satisfactory evidence that the subcontractor had worker's compensation insurance in force covering the work performed for the contractor. For each such subcontractor for which such evidence is not furnished, additional premium shall be charged on the policy which insured the contractor as follows:

- a. The contractor shall provide a complete payroll record of each uninsured subcontractor. Premium on such payroll **no matter the method of payment,**

whether by cash, check, electronic transfer, etc., shall be based on the classification which would have applied if the subcontractor had been the employee of the contractor.

- b. If the contractor does not supply the payroll records of its subcontractors, the full contract price of the work performed during the policy period shall be established as the payroll of the subcontractor's. The additional premium shall be charged on that amount as payroll.