



### CIRCULAR LETTER 1250—DECEMBER 8, 2021

#### WISCONSIN GOVERNING BOARD MEETING

Minutes of the Wisconsin Governing Board meeting held virtually and in-person from the premises of the Wisconsin Compensation Rating Bureau, 20700 Swenson Drive, Waukesha, WI 53186 on Thursday, December 2, 2021. The meeting was called to order at 8:30 AM.

A list of attendees at the September Rating Committee and Governing Board meetings follows. The Chair of the Rating Committee was Scott Beaver from West Bend Mutual Insurance Company. Chair of the Governing Board was Diana Trent from Employers Insurance of Wausau.

ORGANIZATION	REPRESENTATIVE	GOVERNING BOARD	RATING COMMITTEE
American Home Assurance	Wavel Howell	X	X
Associated General Contractors of Greater Milwaukee	Dan Burazin	X	X
Employers Insurance of Wausau	Diana Trent	X	X
Employers Mutual Casualty Co.	Mike Lester	O	X
	Gail Ostaszewski	O	X
	Mark Neubauer	O	X
General Casualty Co	George Busche	X	X
SFM Mutual Insurance Co.	Brian Bent	X	X
	Nick Marino	X	X
Secura Insurance Co.	Steve Miller	X	O
Sentry Insurance A Mutual Co.	Scott Lange	X	X
Society Insurance Co.	Tim Riedl	X	X
Travelers Indemnity Co.	Eric Belk	X	X
United Wisconsin Insurance Co.	Pat Williams	X	X
	Janelle Krainz	X	X
West Bend Mutual Insurance Co.	Scott Beaver	X	X
Wisconsin Compensation Rating Bureau	Bernie Rosauer	O	O
	Tad Cleveland	O	O
	Nancy Kierzek	O	O
	Michael Mann	O	O
	Beth Nickel	O	O
	Jaclyn Medicci-Bruneau	O	O
	Donna Knepper	O	O
	Stephanie Staring	O	O
	Andrew Stoughton	O	O

X = Committee member  
O = Non-committee member

Also Present:

<b>ORGANIZATION</b>	<b>REPRESENTATIVE</b>	<b>GOVERNING BOARD</b>	<b>RATING COMMITTEE</b>
Acuity, A Mutual Insurance Company	Jeff Brey	O	O
	Paul Emerick	O	O
Aegis	Terry Falls	O	O
Department of Workforce Development (DWD)	Joe Moreth	O	O
	Aaron Galarowicz	O	O
Office of the Commissioner of Insurance (OCI)	David Haushalter	O	O
	Rebecca Rebholz	O	O
	Tim Cornelius	O	O
Riegel Law	Paul Riegel	O	O
Rural Mutual Insurance Company	Sara Grade	O	O
	Sara Leach	O	O
Western National Insurance Co	Richard Kalina	O	O

**WCRB Rating Committee Meeting**

Antitrust Statement - “This Board meeting has been called to discuss the items of mutual interest and concern to the members of the Wisconsin Compensation Rating Bureau. In accordance with both Federal and Wisconsin State Anti-trust Laws, this Committee is prohibited from any discussion or action which constitutes any form of boycott, coercion, or intimidation.”

**UNFINISHED BUSINESS**

- COVID-19 Amendments – General discussion of the current state and potential impact of COVID-19. This item continues on the agenda.
- WCPAP Postcard Notifications – The Committee was updated on the status of the postcard notification cessation and public information efforts by the WCRB. This item is removed from the agenda.

Pending Filings

- 2021 Rate Revision – The Committee was updated on the approval of the 2021 Rate Revision filing by the Office of the Commissioner of Insurance. The ELF portion of the filing was filed and approved by the Office of the Commissioner of Insurance. This item is removed from the agenda.
- ITEM R-1414-B—Revisions to Retrospective Rating Plan Manual Appendix B and All Related Rules and Endorsements – this item proposes an amendment to filed and approved Item R-1414 providing revisions to the methodology and table lookups in the

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Retrospective Rating Plan Manual. This item was filed and approved by the Office of the Commissioner of Insurance. This item is removed from the agenda.

- ITEM P-1418—Revisions to Catastrophe (Other Than Certified Acts of Terrorism) Premium Endorsement- this item revises the definition of Catastrophe in the Catastrophe (Other Than Certified Acts of Terrorism) Premium Endorsement. This item was filed and approved by the Office of the Commissioner of Insurance. This item is removed from the agenda.
- Estimated USR Fining Proposal – general discussion of a WCRB proposal to include Estimated USR letters in the established fining procedure promulgated in the Unit Statistical Plan Manual. This item was filed and approved by the Office of the Commissioner of Insurance. This item is removed from the agenda.

### NEW BUSINESS

By unanimous consent of all members present this item was added to the agenda:

- WCPAP Analysis- presentation and general discussion of the biennial analysis of the WCPAP program credibility. This item is removed from the agenda.

### WCRB Governing Board Meeting

Antitrust Statement - “This Board meeting has been called to discuss the items of mutual interest and concern to the members of the Wisconsin Compensation Rating Bureau. In accordance with both Federal and Wisconsin State Anti-trust Laws, this Committee is prohibited from any discussion or action which constitutes any form of boycott, coercion, or intimidation.”

- Approval of the Minutes for the September 1, 2021 meeting.
  - Bureau Operations – Industry Issues
- A. Budget Update - The Board members were presented with the following budget reports and were given the opportunity to ask questions on the information presented.
- 2021 Estimated Year-End/2022 Proposed Budget
  - 2021 Approved IT Budget/2021 Estimated Year-End Summary
  - 2022 IT Proposed Budget
  - Income Report that included years 2019 through 10/31/2021
  - Notice to Carrier Fine Comparison
  - Unit Stat Fine Comparison

The Board voted to levy an assessment in the amount of \$2,117,320 for the general operating expenses for the WCRB for the first quarter of 2022.

- B. Administrative affairs, occupancy, general expenses, personnel, etc. The Board was updated on several items:

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- Web Learning- the Board was given a demonstration of the online Learning Management System currently in development for educational and CE opportunities.
- KanBan- the Board was given a demonstration of the KanBan online tool currently utilized by the WCRB to track issues and solutions as part of the ongoing Lean Initiative.
- Legislative Update - general discussion among the Board over pending and potential upcoming legislative issues.
- WC Hearings/OWCH- general discussion on a proposal to reinstitute preliminary hearing requirements. This item continues on the agenda.
- WWCIP Activity – The usual Pool activity reports were provided.
- Charge-Off Requestion- Success Business Solutions Inc. - \$111,441.28 – West Bend A Mutual Company - the Governing Board approved the recommendation to charge-off the uncollectible balance.

West Bend A Mutual Company abstained from voting.

Following adjournment of the Governing Board the Board met in Executive Session.

***All votes taken at the Rating Committee and Governing Board meetings were unanimous unless otherwise noted.***