



CIRCULAR LETTER 3179—August 23, 2018

TO: Members of the Bureau

FROM: Jaclyn de Medicci

RE: Proceedings of the WCRB Governing Board
Class Code Clean Up

Pursuant to ch. 626, Wis. Stat., the Office of the Commissioner of Insurance has approved the following changes adopted by the Governing Board.

The following changes have been approved effective 10/01/2018, applicable to new and renewal business.

In conjunction with the recent WI class code exception changes, a few clean-up issues were recently identified.

5537

- **HEATING, VENTILATION, AIR-CONDITIONING AND REFRIGERATION SYSTEMS - INSTALLATION, SERVICE AND REPAIR - SHOP, YARD AND OUTSIDE AND DRIVERS -** Includes all aspects of air-conditioning and heating installation and repair. Division of payroll between 5537 and any other contracting classification is not permitted when all or a majority portion of the work for an HVAC contract is performed by a single contractor.
- **AIR CONDITIONING AND REFRIGERATION SYSTEMS - INSTALLATION, START-UP SERVICE AND REPAIR AND DRIVERS -** Not applicable to portable domestic appliances. Electrical wiring, plumbing, sheet metal work, millwright, and rigging to be separately rated.
- **AIR CONDITIONING SYSTEMS - NON-PORTABLE - CLEANING, OILING OR ADJUSTING AND DRIVERS -** Installation, dismantling or overhauling of compressors, motors or other machinery to be separately rated.
- **AIR CONDITIONING SYSTEMS CLEANING, OILING OR ADJUSTING AND DRIVERS -** Installation, dismantling or overhauling of compressors to be separately rated.
- **FIREPLACE INSTALLERS AND DRIVERS**
- **FURNACE INSTALLATION - HOT AIR**
- **HEATING AND AIR-CONDITIONING DUCTWORK - SHOP AND OUTSIDE AND DRIVERS - FURNACE AND DUCTWORK INSTALLATION, SERVICE AND REPAIR**
- **VENTILATING SYSTEM INSTALLATION**

Current WI code 8601

8601

- **ARCHITECTURAL OR ENGINEERING - INCLUDING SALESPERSONS & DRIVERS** - Code 8601 is applicable to insureds engaged in the architectural or engineering profession as a separate and distinct business and not in support of an entity's principal business. Architectural and engineering personnel in support of an entity's principal business, including but not limited to vehicle manufacturers, chemical manufacturers, or power and light companies, must be separately rated to the governing classification of that business. Drafting performed by architects and engineers, licensed or unlicensed, is considered incidental to the overall job function when performed in conjunction with other duties outside the office. Code 8601 is differentiated from Code 4511 because Code 8601 includes operations beyond the collection or testing of samples and the preparation of a report.
- **AIR CONDITIONING SYSTEMS - NON-PORTABLE - AIR FLOW TESTING & BALANCING EXCLUSIVELY**
- **ARCHEOLOGICAL EXPLORATION**
- ~~**UNDERGROUND UTILITY LOCATING CONTRACTORS**~~

8602

- **SURVEYORS, TIMBER CRUISERS, OIL OR GAS GEOLOGISTS OR SCOUTS & DRIVERS** - Operations must be conducted as a separate and distinct business and not in support of an entity's principal business. If the operation is in support of an entity's principal business, such as schools, timber, chemical, power or light, and oil and gas companies, the operation must be separately rated to the principal business. Archeological contractors who survey or evaluate sites are also contemplated by Code 8602.
- **UNDERGROUND UTILITY LOCATING CONTRACTORS**

Current WI code 9083

9083

- **RESTAURANT: FAST FOOD** - Applicable to risks that prepare and serve food and beverages for on or off premises consumption. Shall not be assigned to a risk that employs wait staff. Includes musicians or entertainers. Restaurants operated by a hotel or motel to be separately rated as Code 9058. Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 9083 are conducted as a separate and distinct business.
- ~~**BANKS AND TRUST COMPANIES CAFETERIAS OR RESTAURANT**~~ - Assign the appropriate restaurant classification.
- **CAFETERIA - IN CONNECTION WITH PLANTS - SCHOOLS, ETC ASSIGN TO GOV CLASS**
- **DOUGHNUT SHOP-RETAIL** - Applies to shops engaged in the preparation and sale of doughnuts, coffee, or other items for consumption on or away from the premises. If the shop does not qualify as Code 9083-Restaurant: Fast Food, classify as Code 9082-Restaurant NOC.
- **PIZZA PIES COOKED & SOLD**
- **ROOT BEER STAND - WITH FOOD, CAR HOP**
- **SANDWICH PREPARATION FOR VENDING MACHINES**