



Wisconsin Compensation Rating Bureau

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CIRCULAR LETTER 3150—DECEMBER 7, 2016

TO: Members of the Bureau

FROM: Donna Knepper

RE: Proceedings of the WCRB Governing Board  
Wisconsin Class Code Review

Pursuant to ch. 626, Wis. Stat., the Office of the Commissioner of Insurance has approved the following changes adopted by the Governing Board.

The third and final phase of the Wisconsin Class Code Review is complete and the following changes have been approved effective 10-1-17, applicable to new and renewal business. The highlighted text describes the changes in red.

CURRENT PHRASEOLOGY	PROPOSED CHANGE
<b>2710 SAWMILL &amp; DRIVERS</b> (Includes yard operations. Does not include the operation of retail yards that are to be assigned to Code 8232-Lumberyard.) SHINGLE MFG-WOOD BARK MILLS BARK PEELING IN CONNECTION WITH SAW MILLS-CHIPS ALSO LATH MFG-WOOD PORTABLE SAW MILLS POST PEELING IN CONNECTION WITH SAW MILLING SNOW FENCE MFG - CUTTING LATH FROM LOGS WOOD CHIP MFG	<b>Removed drivers from code description</b>  <b>2710 SAWMILL &amp; DRIVERS</b> (Includes yard operations. Does not include the operation of retail yards that are to be assigned to Code 8232-Lumberyard.) SHINGLE MFG-WOOD BARK MILLS BARK PEELING IN CONNECTION WITH SAW MILLS-CHIPS ALSO LATH MFG-WOOD PORTABLE SAW MILLS POST PEELING IN CONNECTION WITH SAW MILLING SNOW FENCE MFG - CUTTING LATH FROM LOGS WOOD CHIP MFG
<b>4150 OPTICAL GOODS MFG NOC</b> COMPUTER CHIP MFG EYEGLOSS OR EYEGLOSS FRAME MFG LENS MFG-GROUND DIAMOND DIE MFG	<b>Change code number 4150 to 4149</b>  <b>4149 OPTICAL GOODS MFG NOC</b> COMPUTER CHIP MFG EYEGLOSS OR EYEGLOSS FRAME MFG LENS MFG-GROUND DIAMOND DIE MFG
<b>6235 OIL OR GAS WELL: DRILLING OR REDRILLING &amp; DRIVERS</b> (Code 6235 is applicable to drilling or redrilling oil or gas wells and includes erection or dismantling of drilling rigs, formation fracturing, cementing and installation of casing when such operations are performed by employees of the drilling company. Cleaning or	<b>Reclassify Blasting - Rock – Specialist Contractors &amp; Drivers to code 6217 – Excavation &amp; Drivers</b>  <b>6217 EXCAVATION &amp; DRIVERS</b> (Includes burrowing, filling, or backfilling. Grading or excavation in connection with street or road construction, dam or lock construction, tunneling, pile

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<p>swabbing of a new well that has not yet been completed is included under Code 6235 whether performed by employees of the driller or by a specialist contractor.)  DRILLING OR REDRILLING OF OIL OR GAS WELLS &amp; INSTALLATION OF CASING, DRIVERS  OIL OR GAS WELL: SHOOTING &amp; DRIVERS  <del>BLASTING - ROCK - SPECIALIST CONTRACTORS &amp; DRIVERS</del></p>	<p>driving, shaft sinking, caisson or cofferdam work to be separately rated.)  CESS POOL DIGGING  CLEARING OF RIGHT-OF-WAY-ELECTRIC, POWER, TELEPHONE, BURGLAR, OR FIRE ALARM LINES BRUSH CLEARING OR REMOVAL-NEW OR EXISTING RIGHT-OF-WAY &amp; DRIVERS (Applies to the clearing or removal of brush using mechanical equipment.)  ELECTRIC LIGHT, POWER, TELEPHONE, TELEGRAPH OR ALARM CONSTRUCTION BY CONTRACTORS (Contractors engaged exclusively in clearing existing right of ways.)  GRADING OF LAND NOC &amp; DRIVERS (Includes burrowing, filling, or backfilling. Separately rate: mass rock excavation, grading, or excavation in connection with street or road construction, pile driving, shaft sinking, caisson or cofferdam work.)  MOULDING SAND PRODUCTION  PLASTIC - SWIMMING POOL - EXCAVATION &amp; INSTALLATION  ROCK EXCAVATION &amp; DRIVERS (Not tunneling or street or road construction.)  STUMP REMOVAL BY SPECIALIST CONTRACTOR &amp; DRIVERS  TOPSOIL AND HUMUS DEALERS &amp; DRIVERS  WELL DIGGING-OPEN PIT  <del>BLASTING - ROCK - SPECIALIST CONTRACTORS &amp; DRIVERS</del></p>
<p><b>8010 STORE-HARDWARE-RETAIL &amp; DRIVERS</b>  BICYCLES RETAIL SALE OR RENTAL (Includes repair.)  FULFILLMENT CENTERS (See Packaging-Contract.)  LOCKSMITH-SHOP AND OUTSIDE  STORE AGRICULTURE IMPLEMENT-NOT FARM MACHINERY (Shall not be assigned to a risk engaged in the rental or sale of farm machinery.)  STORE AUDIO OR VIDEO PARTS AND ACCESSORIES  STORE SHIP CHANDLER (No MFG operations.)  ELECTRICAL HARDWARE STORES - RETAIL  <del>PACKAGE CONSOLIDATORS - RECEIVING, CONSOLIDATING &amp; SHIPPING SMALL PACKAGES FOR OTHERS</del>  PACKING AT A STORE FOR CUSTOMERS  RADIO OR TELEVISION SALES, SERVICE OR INSTALLATION INCLUDING ANTENNA - SALES ONLY  SCALE STORES - RETAIL  SEWING MACHINE &amp; VACUUM CLEANER DEALERS INCLUDING SHOP, DELIVERY &amp; REPAIR  VACUUM CLEANER STORE-WITH REPAIR OR SERVICE</p>	<p><b>Package Consolidators - Receiving, Consolidating &amp; Shipping Small Packages For Others to be reassigned to code 8018 - Stores - Wholesale - NOC</b></p> <p><b>8018 STORE WHOLESALE-NOC</b>  <b>STORE WHOLESALE-NOC</b>  BARBER OR BEAUTY PARLOR SUPPLY HOUSE  BOTTLE DEALERS-NEW BOTTLES  CANDLING OF EGGS  CHARCOAL DLRS - WHOLESALE - PACKAGED  CHEESE WHOLESALE  CHRISTMAS TREE SELLING TO LOTS  COMMISSION HOUSES  DENTAL SUPPLY DEALERS - WHOLESALE  DRY ICE DEALERS - WHOLESALE  EGG DEALER-WHOLESALE (Includes grading, candling, and packing.)  ELECTRICAL HARDWARE STORES - WHOLESALE  JOBBER - ALL TYPES OTHER THAN MACHINERY  LABORATORIES IN CONNECTION WITH WHOLESALE STORES  MAIL ORDER HOUSES  MILL SUPPLY DEALER  PRODUCE DEALERS (Egg dealer, including</p>

<p>WALLPAPER OR PAINT STORES-RETAIL-WITH GLASS          PAINT STORES - RETAIL WITH GLASS          SHIP CHANDLERS-NO MFG-RETAIL          STORE HOUSEHOLD APPLIANCE-ELECTRICAL &amp; DRIVERS          STORE-GENERAL MERCHANDISE COUNTRY STORES (General merchandise country stores shall be assigned to code 8006-store-grocery except when handling fresh meats, when code 8033-store-meat, grocery and provision must be assigned.)</p>	<p>candling.)          SAUSAGE CASINGS - WHOLESALE - NO CLEANING          SCALE STORES - WHOLESALE          SHIP CHANDLERS-NO MFG-WHOLESALE          SOFT DRINK DISTRIBUTORS-WHOLESALE (No bottling.)          STORE - PET AND PET SUPPLY - WHOLESALE          STORE FRUIT OR VEGETABLE-WHOLESALE          STORE GROCERY-WHOLESALE          STORE HIDE OR LEATHER DEALER          STORE MAIL ORDER HOUSE (Operations other than MFG or retail store shall be assigned to the classification that would be used for a wholesale store dealing in the commodities handled.)          STORE PAINT OR WALLPAPER-WHOLESALE          STORE-HARDWARE-WHOLESALE          WINE OR SPIRIT MERCHANTS, WHOLESALE  <u>PACKAGE CONSOLIDATORS - RECEIVING, CONSOLIDATING &amp; SHIPPING SMALL PACKAGES FOR OTHERS</u></p>
<p><b>8601 ARCHITECTURAL OR ENGINEERING - INCLUDING SALESPERSONS &amp; DRIVERS</b>          (Code 8601 is applicable to insureds engaged in the architectural or engineering profession as a separate and distinct business and not in support of an entity's principal business. Architectural and engineering personnel in support of an entity's principal business, including but not limited to vehicle manufacturers, chemical manufacturers, or power and light companies, must be separately rated to the governing classification of that business. Drafting performed by architects and engineers, licensed or unlicensed, is considered incidental to the overall job function when performed in conjunction with other duties outside the office. Code 8601 is differentiated from Code 4511 because Code 8601 includes operations beyond the collection or testing of samples and the preparation of a report.)          AIR CONDITIONING SYSTEMS - NON-PORTABLE - AIR FLOW TESTING &amp; BALANCING EXCLUSIVELY          ARCHEOLOGICAL EXPLORATION  <u>EXPEDITER</u>          UNDERGROUND UTILITY LOCATING CONTRACTORS</p>	<p><u>Expediter to be reassigned to code 5606 – Contractor – Project Manager, Construction Executive, Construction Manager or Construction Superintendent</u></p> <p><b>CONTRACTOR - PROJECT MANAGER, CONSTRUCTION EXECUTIVE, CONSTRUCTION MANAGER OR CONSTRUCTION SUPERINTENDENT</b> (This classification is available only to project managers, construction executives, construction managers, or construction superintendents having administrative or managerial responsibility for construction or erection projects. When determining eligibility, it is the job duties, and not the job titles, that are the main consideration.  <input type="checkbox"/> 1. "Project Manager, Construction Executive, Construction Manager, or Construction Superintendents" are defined as those persons exercising operational control indirectly through full-time job supervisors or foremen of the employer.  <input type="checkbox"/> 2. When exercising control through a subcontractor, each subcontractor must have a job supervisor or foreman at the specific job site in order to permit the assignment of this classification. The supervisor or foreman of the subcontractor may manage one site or multiple sites. If any of the subcontractors do not have a job supervisor or foreman at any job site visited by the construction executive, all of the payroll of the construction executive for that policy year is assigned to the highest rated construction class code applicable. A sole proprietor or owner/operator with no employees, working as a subcontractor for the insured, would prevent the assignment of this classification to a construction executive because the subcontractor</p>

	<p>does not have the required job supervisor or foreman.</p> <p><input type="checkbox"/> 3. This code does not apply to any person who is directly in charge of or who is performing any degree of actual construction work. Such person must be assigned to the classification that specifically describes the type of construction or erection operation over which they are exercising direct supervisory control provided separate payroll records are maintained for each operation. Any such operation for which separate payroll records are not maintained must be assigned to the highest rated classification that applies to the job or location where the operation is performed.</p> <p><input type="checkbox"/> 4. Code 5606 is not available for division of a single employee's payroll with any other classification.)</p> <p><b>EXPEDITER</b></p>
<p><b>8380 AUTOMOBILE SERVICE OR REPAIR CENTER &amp; DRIVERS</b>  AUTOMOBILE - MUFFLER INSTALLATION  AUTOMOBILE - SPEEDOMETER SERVICE - IN CARS  AUTOMOBILE ACCESSORIES REPAIRING - SHOPS - REPAIRING BRAKE LININGS &amp; ACCESSORIES  AUTOMOBILE CAR WASH &amp; DRIVERS (Includes incidental greasing, polishing, and servicing.)  AUTOMOBILE RADIO SERVICE &amp; INSTALLATION  AUTOMOBILE SERVICE STATION &amp; DRIVERS (Automobile salespersons and service writers to be separately rated as Code 8748. Code 8392- Automobile storage garage shall not be assigned to the same risk unless the operations described by these classifications are conducted as separate and distinct businesses.)  AUTOMOBILE UNDERCOATING  BRAKE SERVICE OR REPAIR &amp; DRIVERS  CLEANING - AUTOMOBILES AWAY FROM PREMISES  GASOLINE OR OIL SUPPLY STATIONS - MAINTENANCE BY (Stores to be separately rated.)  GASOLINE STATION - RETAIL &amp; DRIVERS NOC (Includes retail diesel stations.)  MOBILE HOME - WINDSTORM TIE-DOWN INSTALLATION BY SPECIALIST CONTRACTOR &amp; DR  MUFFLER INSTALLATION OR REPAIR &amp; DRIVERS  RADIO INSTALLATION - AUTO  RUBBER TIRE DEALER - RETAIL &amp; DRIVERS (Includes repairing, vulcanizing, and the adjustment of tires to vehicles away from the premises of insured. Store employees to be separately rated under code 8046.)</p>	<p>By analogy, lift truck dealers have been assigned to code 8391, which has been reassigned to code 8380 effective 10-1-16. Exposure for lift truck dealers is more in line with the exposure for machinery dealers. Reassigned lift truck dealers to code 8107 – Machinery Dealer NOC – Store or Yard &amp; Drivers.</p> <p><b>8107 MACHINERY DEALER NOC-STORE OR YARD &amp; DRIVERS</b> (Operations away from premises, other than demonstration or repair, to be separately rated.)  CONTRACTORS EQUIPMENT RENTAL &amp; DRIVERS (Applies to store and yard operations. Operations away from premises, other than demonstration or repair, to be separately rated. Mobile crane leasing or rental shall be assigned to Code 9534.)  CONTRACTORS MACHINERY DEALER &amp; DRIVERS (Applies to store or yard operations. Operations away from premises, other than demonstration or repair, to be separately rated.)  FOUNDRY - LARGE EQUIPMENT DEALERS  OIL OR GAS WELL: SUPPLIES OR EQUIPMENT DEALER-NEW-STORE OR YARD ONLY &amp; DRIVERS</p> <p><b>LIFT TRUCK DEALERS</b></p>

<p>STORAGE BATTERY SERVICE STATION &amp; DRIVERS TAXIMETERS-INSTALLATION OR REPAIR &amp; DRIVERS TIRE RECAPPING TRAILER RENTAL - AUTO - U HAUL UNDERCOATING CARS – ONLY</p> <p>AIR CONDITIONING SYSTEM - AUTOMOBILE AUTOMOBILE - AIR CONDITIONING INSTALLATION AUTOMOBILE ACCESSORIES REPAIRING - WHEEL &amp; FRAME ALIGNING, DRUM GRINDING, ETC AUTOMOBILE ENGINE DISMANTLING - OUT OF CAR AT JUNK YARD AUTOMOBILE HOME TRAILER DEALERS: DELIVERY AUTOMOBILE RADIATOR REPAIR IN CARS AUTOMOBILE SPRING INSTALLATION GOLF CART DEALER - ALL OTHER EMPLOYEES HOUSE TRAILERS - SERVICE MOTOR CYCLE SERVICE TRAILER HOME ALL OTHERS AUTOMOBILE LEASING COMPANY - LONG TERM: ALL OTHER EMPLOYEES &amp; DRIVERS AUTOMOBILE SALES OR SERVICE AGENCY &amp; PARTS DEPARTMENT EMPLOYEES &amp; DRIVERS (Automobile salespersons and service writers to be separately rated as Code 8748.) <del>LIFT TRUCK DEALERS</del> TRUCK LEASING COMPANY-LONG-TERM (All other employees &amp; drivers.)</p>	
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