



Wisconsin Compensation Rating Bureau

262-796-4540 ▲ Fax 262-796-4400 ▲ www.wcrb.org

P.O. Box 3080 ▲ Milwaukee, WI 53201-3080

Located at 20700 Swenson Drive, Suite 100, Waukesha, WI 53186

GENERAL CIRCULAR LETTER 619—OCTOBER 13, 2014

TO: Members of the Bureau
FROM: Betty Rohde and Kay Higgins
RE: Manage Policy Web Product

Attention: Policy Reporting Personnel and CDX® PEEP® Users

The WCRB is pleased to announce the addition of the Manage Policy Member Product to our Web site on November 10, 2014. Manage Policy will replace the Policy View and Electronic Submission Tracking Member Products and will continue to allow carriers to determine any actions needed to be in full compliance with WCRB's reporting requirements. Unlike Policy View and Electronic Submission Tracking which are view only, Manage Policy will provide the benefit of being able to enter, update, and submit Policy data to the WCRB from our Web site.

In preparation for release of Manage Policy, the WCRB will be providing carrier training and encourages carrier users who are responsible for electronic policy reporting to attend one of the sessions. The training will be offered on October 29, 2014 and November 6, 2014 via a WebEx session. If you are interested in attending, please complete and return the attached registration form.

Carrier Group Administrators will need to be aware that, as with any of our Member Products, access to Manage Policy will need to be granted to their Users.

If you have any questions, please contact:

Betty Rohde 262-796-4551 or betty.rohde@wcrb.org

Kay Higgins 262-796-4570 or kay.higgins@wcrb.org



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MANAGE POLICY WEB TRAINING REGISTRATION

WCRB is conducting a WebEx session to familiarize carriers with our new Manage Policy web product. There is no cost to attend this training.

Name _____ Title _____

Organization Name _____

Address _____

City _____ State _____ Zip Code _____

Phone Number _____

E-mail Address _____

I would like to attend: Session One: October 29, 2014 1:00 pm—2:00 pm CDT

 Session Two: November 6, 2014 1:00 pm—2:00 pm CDT

Participants using separate conference connections must each complete a registration form.

PLEASE SUBMIT NO LATER THAN OCTOBER 24, 2014

Complete and submit your registration to:

WCRB—Attention: Kay Higgins
PO Box 3080
Milwaukee, WI 53201-3080
kay.higgins@wcrb.org
262-796-4570

SUBMIT