



Wisconsin Compensation Rating Bureau

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CIRCULAR LETTER 3068—SEPTEMBER 23, 2010

TO: Members of the Bureau
FROM: Donna Knepper
RE: Class Code Changes Effective 10-1-10

Circular Letters 3036 dated November 24, 2008 and 3038 dated April 27, 2009 announced several revisions to the WI Basic Manual Classifications. The following is a list of changes. New language is underlined, eliminated language is struck through. In addition to the primary phraseology, only the changes have been identified.

0005	FARM NURSERY EMPLOYEES & DRIVERS (Includes incidental landscape gardening.)	FARM NURSERY EMPLOYEES & DRIVERS (Includes incidental landscape gardening.)
		<u>Applies to all acreage or facilities devoted to the propagation of trees, shrubs, plants, or flowering shrubs or plants not included under Code 0035. Operations involve planting, fertilizing, watering, trimming, potting and repotting plants, and transplanting at the nursery location. Additionally, these insureds may deliver their products to customers and also plant these products at their customers' location(s). Wholesale or retail sales conducted from the nursery location and sod dealers, who do not grow sod, are also assigned to Code 0005. Refer to Code 0042 for sod growing and harvesting operations.</u>

0035	FARM FLORIST & DRIVERS (Applies to cultivating or gardening.)	Description: FARM FLORIST & DRIVERS (Applies to cultivating or gardening.)
		<u>Applies to all acreage or facilities devoted to the raising and cultivating of potted houseplants, freshcut flowers, and flower bulbs; raising and harvesting of annuals, perennials, or other bedding plants used in garden beds or as ground covers; growing, harvesting, and processing of algae; hydroponic vegetable growing and mushroom farming.</u>

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		<u>Wholesale or retail sales conducted from the farm location are also assigned to Code 0035.</u>
	FARM VEGETABLE GROWING-HYDROPONICS & DRIVERS	FARM VEGETABLE GROWING-HYDROPONICS & DRIVERS

0016	FARM ORCHARD & DRIVERS	<u>FARM ORCHARD or Grove & DRIVERS</u>
	FARM: FRUIT (Including, but not limited to, raising fruits such as apples, apricots, bananas, cherries, figs, filberts, nectarines, nuts, peaches, pears, plums, prunes and walnuts.)	FARM: FRUIT (Including, but not limited to, raising fruits such as apples, apricots, bananas, cherries, figs, filberts, nectarines, nuts, peaches, pears, plums, prunes and walnuts.)
		<u>Applies to all acreage or facilities devoted to the raising of fruit, nuts, or avocados. Crops including, but not limited to, apples, apricots, bananas, black walnuts, cherries, coffee, English walnuts, figs, filberts, macadamia nuts, nectarines, nuts, papaya, peaches, pears, plums, prunes, walnuts, and other orchard grown crops are also assigned to Code 0016.</u>

0079	FARM BERRY OR VINEYARD & DRIVERS (Includes currants, grapes, strawberries and raspberries.)	<u>FARM BERRY OR VINEYARD & DRIVERS</u> (Includes currants, grapes, strawberries and raspberries.)
		<u>Applies to all acreage devoted to the raising of all berries, grapes (all types), or hops.</u>

0050	FARM MACHINERY OPERATION-BY CONTRACTOR & DRIVERS (Sales or manufacturing of merchandise, machinery or equipment to be separately rated.)	<u>FARM MACHINERY OPERATION-BY CONTRACTOR & DRIVERS</u> (Sales or manufacturing of merchandise, machinery or equipment to be separately rated.)
	CLEARING OF RIGHT-OF-WAY-ELECTRIC, POWER, TELEPHONE, BURGLAR, OR FIRE ALARM LINES BRUSH OR WEED CONTROL-CHEMICAL & DRIVERS	CLEARING OF RIGHT-OF-WAY-ELECTRIC, POWER, TELEPHONE, BURGLAR, OR FIRE ALARM LINES BRUSH OR WEED CONTROL-CHEMICAL & DRIVERS
		<u>BRUSH OR WEED CONTROL BY CONTRACTOR—Chemical & Drivers For existing right of ways— electric, power, telephone, burglar, or fire alarm lines.</u>

2021	SUGAR REFINING	<u>SUGAR REFINING</u>
	BEET SUGAR MFG	BEET SUGAR MFG
	SYRUP OR MOLASSES REFINING, BLENDING, OR MFG (Not glucose.)	SYRUP OR MOLASSES REFINING, BLENDING, OR MFG (Not glucose.)

		<p><u>SUGAR MANUFACTURING OR REFINING FROM SUGAR CANE OR SUGAR BEETS</u></p> <p><u>Includes the manufacturing or blending of molasses or syrup refining and honey processing.</u></p> <p><u>Receiving station employees to be separately rated as Code 8209 when performed by others.</u></p>
2174	<p>TOBACCO REHANDLING OR WAREHOUSING</p>	<p>TOBACCO REHANDLING OR WAREHOUSING</p> <p><u>Applies to tobacco auction houses. Includes the stemming, stripping, bunching, packing, and compressing of green leaf tobacco and the treatment of black leaf tobacco with certain oils and flavoring preparations. Code 2174 also applies to exclusive tobacco warehouses absent of any processing, sorting, grading, or packing operations.</u></p>
8602	<p>NONE</p>	<p><u>SURVEYORS, TIMBER CRUISERS, OIL OR GAS GEOLOGISTS OR SCOUTS & DRIVERS</u></p> <p><u>Operations must be conducted as a separate and distinct business and not in support of an entity's principal business. If the operation is in support of an entity's principal business, such as schools, timber, chemical, power or light, and oil and gas companies, the operation must be separately rated to the principal business.</u></p> <p><u>Archeological contractors who survey or evaluate sites are also contemplated by Code 8602.</u></p>

<p>4511</p>	<p>ANALYTICAL CHEMIST (Includes laboratory and outside employees. Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 4511 are conducted as a separate and distinct business.)</p>	<p>ANALYTICAL CHEMIST (Includes laboratory and outside employees. Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 4511 are conducted as a separate and distinct business.) <u>ANALYTICAL LABORATORIES OR ASSAYING - INCLUDING LABORATORY, OUTSIDE EMPLOYEES, COLLECTORS OF SAMPLES & DRIVERS</u> <u>The collection of samples away from the lab and the testing of samples at any location are included. Operations beyond the collection or testing of samples and preparation of a report must be assigned to Code 8601. Assaying is the qualitative and quantitative analysis of a substance such as an ore or a drug. Operations must be conducted as a separate and distinct business and not in support of an entity's principal business. If the operation is in support of an entity's principal business, such as pharmaceutical research, the operation must be separately rated with the principal business. Independent medical testing labs that analyze medical specimens are assigned to Code 4511. Testing labs that are not independent but part of a hospital, medical facility, or physician's office must be classified to the codes applicable to these risks.</u></p>
	<p>ASSAYING (Includes laboratory and outside employees. Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 4511 are conducted as a separate and distinct business.)</p>	<p>ASSAYING (Includes laboratory and outside employees. Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 4511 are conducted as a separate and distinct business.)</p>
<p>8832</p>	<p>PHYSICIAN & CLERICAL (Employees engaged in any type of service in or about premises, other than premises used for professional purposes, are to be separately rated. Does not apply where inpatient overnight care is provided.)</p>	<p>PHYSICIAN & CLERICAL (Employees engaged in any type of service in or about premises, other than premises used for professional purposes, are to be separately rated. Does not apply where inpatient overnight care is provided.) <u>Independent medical testing labs that analyze medical specimens are assigned to Code 4511. Testing labs that are not independent but part of a medical facility or physician's office must be also classified to Code 8832.</u></p>

8833	HOSPITAL PROFESSIONAL EMPLOYEES	HOSPITAL PROFESSIONAL EMPLOYEES <u>Independent medical testing labs that analyze medical specimens are assigned to Code 4511. Testing labs that are independent but part of a hospital must be also classified to Code 8833.</u>
8601	ARCHITECT OR ENGINEER-CONSULTING (Does not apply when engaged in actual construction. Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 8601 are conducted as a separate and distinct business.)	<u>ARCHITECT OR ENGINEER-CONSULTING ARCHITECTURAL OR ENGINEERING - INCLUDING SALESPERSONS & DRIVERS</u> (Does not apply when engaged in actual construction. Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 8601 are conducted as a separate and distinct business.) <u>Code 8601 is applicable to insureds engaged in the architectural or engineering profession as a separate and distinct business and not in support of an entity's principal business. Architectural and engineering personnel in support of an entity's principal business, including but not limited to vehicle manufacturers, chemical manufacturers, or power and light companies, must be separately rated to the governing classification of that business. Drafting performed by architects and engineers, licensed or unlicensed, is considered incidental to the overall job function when performed in conjunction with other duties outside the office. Code 8601 is differentiated from Code 4511 because Code 8601 includes operations beyond the collection or testing of samples and the preparation of a report.</u>
	OIL OR GAS GEOLOGIST OR SCOUT (Includes lease buyers who, as any part of their duty, perform work similar to that undertaken by oil or gas geologists or scouts.)	OIL OR GAS GEOLOGIST OR SCOUT (Includes lease buyers who, as any part of their duty, perform work similar to that undertaken by oil or gas geologists or scouts.)
	SURVEYOR (Applies to land surveying. Not applicable when engaged in actual construction. Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 8601 are conducted as a separate and distinct business.)	SURVEYOR (Applies to land surveying. Not applicable when engaged in actual construction. Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 8601 are conducted as a separate and distinct business.)

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0108	COUNTY FORESTRY HORTICULTURAL OPERATIONS - ALL OPERATIONS AND DRIVERS (Logging and lumbering to be separately rated.)	COUNTY FORESTRY HORTICULTURAL OPERATIONS - ALL OPERATIONS AND DRIVERS (Logging and lumbering to be separately rated.)
	TIMBER CRUISERS	TIMBER CRUISERS

NOTE: Circular Letter 3038 was revised to correct language under class code 8601. Original Circular referenced code 8603. Code 8603 is not valid in Wisconsin.