



Wisconsin Compensation Rating Bureau

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## GENERAL CIRCULAR 508—AUGUST 1, 2007

TO: Members of the Bureau  
FROM: CDX, BEEP, & PEEP Support Staff  
RE: Electronic Submission Naming Convention

### **ATTENTION: Electronic Submission Reporting Personnel**

Effective January 1, 2008, the Wisconsin Compensation Rating Bureau (WCRB) will be adopting ACCCT's file naming convention for all electronic submissions sent to WCRB. **This change will only affect files submitted from your own system directly to CDX via Web upload, FTP, or email.** The Web BEEP & PEEP products currently use this naming convention, and the desktop BEEP product uses a comparable naming convention that is built into the application.

The ACCCT file naming convention can be found in the CDX User Guide under Section XII Appendix A. The CDX User Guide can be found on the CDX logon page at [www.accct.org](http://www.accct.org).

A copy of Appendix A has been included for your convenience.

For more information, please contact:

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## XII. Appendix A ACCCT's File Naming Convention for CDX

**AAEP\_SSSSSC\_RRRRR\_CCYYMMDDHHMM.FFF**

Where:

### **AA = Type of data**

PP = WCPOLS - Policy data in PEEP format (ASCII)  
PD = WCPOLS - Policy data in WCIO tape format (EBCDIC)  
UB = WCSTAT - Unit Stat data in BEEP format (ASCII)  
UD = WCSTAT - Unit Stat data in WCIO tape format (EBCDIC)  
RG = WCRATING - Experience Modification Adjustment \*  
PE = WCEPOLS - Policy Errors \*  
UE = WCESTAT - Unit Stat Errors \*  
MD = WCMOD - Experience Modification \*  
RT = WCRATE - Classes and Rates \*  
CT = WCCNTL - Unit Report Control Listing \*  
NA = WCNOA - Notice of Assignment \*  
ID = WCSTAT - ICR data \*

**Note:** \* WCIO tape format (EBCDIC)

### **E = Source**

E = ACCCT's EDI  
D = Direct FTP  
M = E-mail

### **P = Data type**

P = Production  
T = Test

**\_ = 1 underscore delimiter** for readability

**SSSSS** = Sender Carrier/State Code (preceded by ZEROS if code is less than 5)

### **C = Sender Type**

C = Carrier  
T = TPA  
D = DCO

**\_ = 1 underscore delimiter** for readability

**RRRRR** = Receiver Carrier/State Code (preceded by ZEROS if code is less than 5)

**\_ = 1 underscore delimiter** for readability

### **CCYYMMDDHHMM = Submission Date/Time**

CC = Century (i.e. 20)  
YY = Year (i.e. 06)  
MM = Month (i.e. 01 thru 12)  
DD = Day (i.e. 01 thru 31)  
HH = Hour (on a 24-hour clock [i.e. 01 thru 24])  
MM = Minute (on 60 minute hour [i.e. 01 thru 60])

### **FFF = File Extension**

BIN = Binary  
TXT = Text