



Wisconsin Compensation Rating Bureau

262-796-4540 ▲ Fax 262-796-4400 ▲ www.wcrb.org

P.O. Box 3080 ▲ Milwaukee, WI 53201-3080

Located at 20700 Swenson Drive, Suite 100, Waukesha, WI 53186

## CIRCULAR LETTER 2969 – OCTOBER 11, 2005

### PROCEEDINGS OF THE WISCONSIN RATING COMMITTEE

TO: Members of the Bureau

FROM: Donna Knepper

RE: Proceedings of the Wisconsin Rating Committee  
Circular Letter 2967 – September 20, 2005  
Item Number 3878 NCCI Proposal Item B-1394 Revisions to Basic Manual  
Classifications and Rules, Addendum to Item Filing  
B-1387, and Addendum to Item Filing B-1391

Pursuant to ch 626, Wis. Stats., the State of the Wisconsin, Office of the Commissioner of Insurance has advised that the action taken by the Rating Committee has been approved. The following changes to the classification manual have been approved:

#### 4360

**Description: MOTION PICTURE DEVELOPMENT OF NEGATIVES, PRINTING, AND ALL SUBSEQUENT OPERATIONS** (Marketing of the product through film exchanges at locations other than the studio to be separately rated as Code 4362-Motion picture-film exchange.)

**DUPLICATION AND REPLICATION SERVICE OF PRERECORDED AUDIO, VIDEO OR DATA**

#### 4431

**Description: PHONOGRAPH RECORD MFG**

**MAGNETIC AND OPTICAL RECORDING MEDIA MFG.** Includes audio or visual recording media mfg. and recording tape or disk mfg.

#### 4923

**Description: PHOTOGRAPHIC SUPPLIES MFG** (Chemical manufacturing plants or **manufacturers of nonsafety film** concerns manufacturing. Pyroxylin or pyroxylin plastic to be separately rated.)

~~AUDIO OR VISUAL RECORDING MEDIA MFG (Includes tapes or disks. Phonograph record mfg to be separately rated as Code 4431.)~~

~~RECORDING TAPE OR DISK MFG (Phonograph record MFG to be separately rated as Code 4431.)~~

~~BLUE PRINT PAPER MFG-PAPER SEPARATELY RATED~~

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MOTION PICTURE PROJECTOR MFG  
PHOTO FILMS & DRY PLATES MFG  
SCREEN MFG FOR MICROFILM VIEWERS, MOTION PICTURES, SCOREBOARDS, MADE FROM  
PLASTIC SHEETS & COATED

5703

**Description: BUILDING RAISING OR MOVING & DRIVERS** (~~Includes incidental shoring and removal or rebuilding of walls, foundations, columns, or piers.~~)

Applies to the lifting of structures onto transport devices, and transporting and dropping structures at their new locations. Building raising or moving operations should be assigned in the following manner, provided payroll separation is maintained:

5403●—carpentry operations on commercial structures

5645●—carpentry operations on residential structures

5213●—concrete operations on commercial sites

5221●—concrete operations on residential structures

5703●—drivers who transport the structure on trailers, dollies, bearings, etc.

6217●—excavation operations

5057●—iron or steel operations

5022●—masonry operations

6003●—pile driving operations that underpin, raise, or stabilize a foundation

7380—pilot car duties that do not remove or move obstacles

5703●—pilot car duties that remove or move obstacles

When no separation of payroll exists, the payroll for the entire operation must be assigned to Code 5703 or the highest rated classification applicable, whichever is greater.

~~UNDERPINNING BUILDINGS OR STRUCTURES & DRIVERS (Includes incidental shoring, removal, or rebuilding of walls, foundations, columns, or piers.)~~

MODULAR HOME DELIVERY & SET UP

PILING (NEW IN EXISTING BUILDINGS)

2041

**Description: CONFECTION MFG**

~~CHEWING GUM MFG~~

~~CHOCOLATE OR COCOA MFG (Applies to MFG from cocoa beans.)~~

**CANDY, CHOCOLATE, AND CONFECTION MFG.**

Products within this classification are defined as a sweet confection rich in sugar, artificial sweeteners and/or other sweeteners. The finished product may be sweet, sour or tart. Includes cocoa manufacturing from beans. Products include but are not limited to candy bars, chocolate bars, chewing gum, taffy, jellybeans, marzipan and mochi.

6005

**Description: JETTY OR BREAKWATER CONSTRUCTION-ALL OPERATIONS TO COMPLETION & DRIVERS**

*Includes the construction of jetties, breakwaters, seawalls, groynes, dikes, revetments, etc. A jetty involves substantially more construction than either a dike or a levee in that it must extend into a body of water. River work is also included in this classification.* (~~Caisson, cofferdam work, or pile driving to be separately rated.~~)

~~DIKE OR REVETMENT CONSTRUCTION & DRIVERS (Applies to river work only and includes all operations to completion. Pile driving to be separately rated as Code 6003.)~~

PROTECTIVE CRIB BUILDING – MARINE

6003

**Description: PILE DRIVING** (~~Includes pile driving operations in connection with building foundations and timber wharf building. The MFG of concrete piles at the job location or the pouring of concrete into hollow steel piles shall be rated as concrete construction. Pile driving operations performed in connection with caisson work to be separately rated as Code 6252.~~)

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Includes pile driving operations including, but not limited to, hammer driving and water jet driving only in conjunction with pile driving. All other water jet operations are assigned to the appropriate drilling code. This process may be done in conjunction with building foundations, all types of marine docks, boardwalks, piers, boathouses, seawalls, groynes (groins), jetties, breakwater and timber wharfs. The manufacturing of concrete piles at the job location or the pouring of concrete into hollow steel piles must be separately rated under the appropriate concrete construction code. Pile driving operations performed in connection with caisson work to be separately rated as Code 6252. The use of Code 6003 is allowed when pile driving is performed on any marine or non-marine construction. For construction where an employer obtains coverage under the United States Longshore and Harborworkers Act, use the state-approved factor found in the state pages.

~~CONSTRUCTION PIERS OR WHARFS~~

WRECKING BUILDING OR STRUCTURES-NOT MARINE-ALL OPERATIONS PIERS OR WHARFS  
(Includes salespersons and clerical at wrecking site)

BRIDGE PILE BENT

### **WRECKING—MARINE**

Includes salvage operations. Includes marine wrecking or demolition of all types of marine docks, boardwalks, piers, boathouses, seawalls, groynes (groins), jetties, breakwater, and timber wharfs.

5213

**Description: CONCRETE CONSTRUCTION NOC** (Includes foundations or the making, setting up or taking down forms, scaffolds, false work or concrete distributing apparatus. Excavation, pile driving, all work in sewers, tunnels, subways, caissons or cofferdams to be separately rated. Codes 5222 concrete construction in connection with bridges and culverts and 5507 street or road construction shall not be assigned at the same job or location to which Code 5213 applies.)

~~CONCRETE CONSTRUCTION-PRIVATE RESIDENCES-MONOLITHIC~~

~~CONSTRUCTION CONCRETE OR CONCRETE ENCASED BUILDINGS OR STRUCTURES~~

GROUTING - PLACING OF CEMENT OR PLASTIC COMPOUND

GUNITING - NOT CHIMNEYS - ALL OPERATIONS & DRIVERS (Guniting on chimneys to be separately rated as Code 5000 - Chimney construction.)

SATELLITE DISH INSTALLATION APPLIES TO GROUND OR ROOF MOUNTED INSTALLATIONS

INSTALLATION OF CONCRETE MOUNTING PAD

SILO ERECTION CONCRETE

SILO ERECTION PRECAST CONCRETE STAVES

WRECKING BUILDING OR STRUCTURES-NOT MARINE-ALL OPERATIONS CONCRETE OR  
CONCRETE-ENCASED BUILDINGS OR STRUCTURES (Includes salespersons and clerical at wrecking site)

CONCRETE - (PUMPING)

CONCRETE - CUTTING - DIAMOND CUTTERS

CONCRETE - MUDJACKING

CONCRETE - REINFORCING RODS SETTING

CONCRETE IGLOO CONSTRUCTION

CONCRETE PRE-CAST SLAB INSTALLATION (NO FRAME WORK) ROOF & FLOOR

PLASTIC ARMOUR APPLICATION

PRE CAST ROOF & FLOOR SLAB INSTALLATION

SPRAYING OF INSULATING MATERIAL - FIREPROOFING (ASBESTOS)

SWIMMING POOL INSTALLATION - CONCRETE – GUNITING

5057

### **Description: IRON OR STEEL ERECTION NOC**

CONCRETE OR CEMENT DISTRIBUTING TOWERS-INSTALLATION, REPAIR, OR REMOVAL &  
DRIVERS (Erection, repair, or removal of concrete or cement distributing towers by contractors as an incidental part of their construction work shall be included in the classification with which the work is associated.)

~~CONSTRUCTION IRON OR STEEL BUILDINGS OR STRUCTURES~~

DERRICK OR OIL RIG ERECTING OR DISMANTLING-ALL OPERATIONS METAL

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IRRIGATION SYSTEMS - WELL

OIL RIG OR DERRICK ERECTING OR DISMANTLING-ALL OPERATIONS METAL (The following two classes include the construction of foundations or structures and the installation of equipment.)

SCAFFOLDING CONCRETE OR CEMENT DISTRIBUTING TOWERS-INSTALLATION, REPAIR OR REMOVAL

SCAFFOLDING SCAFFOLD INSTALLATION, REPAIR OR REMOVAL-BUILT UP FROM THE GROUND-NOT SUSPENDED OR SWINGING TYPE

VAULT CONSTRUCTION OR INSTALLATION (Applies to fire or burglarproof vaults.)

WRECKING BUILDING OR STRUCTURES-NOT MARINE-ALL OPERATIONS IRON OR STEEL

BUILDINGS OR STRUCTURES (Includes salespersons and clerical at wrecking site)

BLAST FURNACE ERECTION

CLOTHES DRIERS - METAL (RACK) ERECTION ON ROOFS

CONVEYOR INSTALLATION - MONO RAIL

COOLING TOWER ERECTION - METAL

CRANE OR DERRICK INSTALLATION

SILOS BUILDING ERECTION - METAL

SMOKESTACK & TANK ERECTION & REPAIR

TANKS ERECTION - METAL - EXTERIOR

WINDMILL ERECTION

### 5022

**Description: MASONRY NOC**

~~CONSTRUCTION MASONRY BUILDINGS OR STRUCTURES~~

FIRE PROOF TILE SETTING

FIREPLACE CONSTRUCTION

SILO ERECTION MASONRY OR TILE

STUCCO OR PLASTERING WORK-ON OUTSIDE OF BUILDINGS

WRECKING BUILDING OR STRUCTURES-NOT MARINE-ALL OPERATIONS MASONRY BUILDINGS

OR STRUCTURES (Includes salespersons and clerical at wrecking site)

BLAST FURNACE REPAIR & RELINING

BOILER BRICK WORK-RELINING

CAULKING - MASONRY

CEMENT BLOCK ERECTION

MAUSOLEUMS & MONUMENTS IN CEMETERIES - ERECTION

SWIMMING POOL INSTALLATION - BLOCK

TUCK POINTING

BURIAL VAULTS - CONCRETE – INSTALLATION

### 5403

**Description: CARPENTRY NOC**

~~CONSTRUCTION WOODEN BUILDINGS OR STRUCTURES INCLUDING THOSE DESIGNED FOR DWELLING OCCUPANCY~~

DERRICK OR OIL RIG ERECTING OR DISMANTLING-ALL WOOD OPERATIONS

DISMANTLING OF PREFABRICATED DWELLINGS (See Wrecking.)

IRON OR STEEL ERECTION STEEL FRAME-INTERIOR-LIGHT GAUGE STEEL: BY OTHER

CARPENTRY CONTRACTORS

OIL RIG OR DERRICK ERECTING OR DISMANTLING-ALL OPERATIONS WOOD (The following two classes include the construction of foundations or structures and the installation of equipment.)

SCAFFOLDING SIDEWALK BRIDGES NOT OVER ONE STORY IN HEIGHT

SILO ERECTION WOOD

WRECKING BUILDING OR STRUCTURES-NOT MARINE-ALL OPERATIONS WOODEN BUILDINGS

OR STRUCTURES INCLUDING THOSE DESIGNED FOR DWELLING OCCUPANCY (Includes salespersons and clerical at wrecking site. Where wrecking or demolition involves building or structures of more than one type of construction, the highest rated classification applies.)

CLOTHES POLE ERECTION - WOOD

COOLING TOWER ERECTION - WOOD

PIER INSTALLATION - DOMESTIC

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SIDING APPLICATION - WOOD - COMMERCIAL  
SWIMMING POOL INSTALLATION - WOOD  
TANKS ERECTION - WOOD  
FACTORY BUILT - HOME ERECTION - WOOD (Construction work performed at the job site by other than the erection crew to be separately rated.)

5606

**Description: ~~CONTRACTOR EXECUTIVE SUPERVISOR OR CONSTRUCTION SUPERINTENDENT~~**

~~(1. This classification is available only to executive supervisors or construction superintendents having administrative or managerial responsibility for construction or erection projects. 2. Executive Supervisors or Construction Superintendents are defined as those persons exercising supervisory control through job superintendents or foremen. 3. Does not apply to any person who is directly in charge of construction work. Such person shall be assigned to the classification which specifically describes the type of construction or erection operation over which they are exercising direct supervisory control provided separate payroll records are maintained for each operation. Any such operation for which separate payroll records are not maintained shall be assigned to the highest rated classification which applies to the job or location where the operation is performed. 4. Code 5606 is not available for division of a single employee's payroll with any other classification.)~~

**5606 CONTRACTOR—PROJECT MANAGER, CONSTRUCTION EXECUTIVE, CONSTRUCTION MANAGER OR CONSTRUCTION SUPERINTENDENT**

This classification is available only to project managers, construction executives, construction managers, or construction superintendents having administrative or managerial responsibility for construction or erection projects. When determining eligibility, it is the job duties, and not the job titles, that are the main consideration.

1. "Project Manager, Construction Executive, Construction Manager, or Construction Superintendents" are defined as those persons exercising operational control indirectly through full-time job supervisors or foremen of the employer.

2. When exercising control through a subcontractor, each subcontractor must have a job supervisor or foreman at the specific job site in order to permit the assignment of this classification. The supervisor or foreman of the subcontractor may manage one site or multiple sites. If any of the subcontractors do not have a job supervisor or foreman at any job site visited by the construction executive, all of the payroll of the construction executive for that policy year is assigned to the highest rated construction class code applicable. A sole proprietor or owner/operator with no employees, working as a subcontractor for the insured, would prevent the assignment of this classification to a construction executive because the subcontractor does not have the required job supervisor or foreman.

3. This code does not apply to any person who is directly in charge of or who is performing any degree of actual construction work. Such person must be assigned to the classification that specifically describes the type of construction or erection operation over which they are exercising direct supervisory control provided separate payroll records are maintained for each operation. Any such operation for which separate payroll records are not maintained must be assigned to the highest rated classification that applies to the job or location where the operation is performed.

4. Code 5606 is not available for division of a single employee's payroll with any other classification.

5437

**Description: CARPENTRY INSTALLATION OF CABINET WORK OR INTERIOR TRIM** (Not applicable to contractors who perform any other carpentry operations at the same job or location.)

CARPENTRY INSTALLATION OF FINISHED WOODEN FLOORING (Includes installation of parquet flooring. Not applicable to contractors who perform any other carpentry operations at the same job or location.)

~~FLOOR LAYING—PARQUET~~

CAULKING - WINDOWS & DOOR FRAMES

GARMENT RACK INSTALLATION

LOCK INSTALLATION IN NEW BUILDINGS

SHOW CASE ERECTION & INSTALLATION - INSTALLED AS PERMANENT PART OF STRUCTURE

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STAIR ERECTION  
WEATHER STRIPPING INSTALLATION (INSIDE OR OUTSIDE)

5478

**Description: ~~CARPET, LINOLEUM, VINYL, ASPHALT, OR RUBBER FLOOR TILE INSTALLATION~~**

~~(Stone, mosaic, terrazzo, or ceramic tile work to be separately rated to Code 5348 if performed inside or Code 5022 if performed outside.)~~

### **FLOOR COVERING INSTALLATION—RESILIENT FLOORING—CARPET AND LAMINATE FLOORING**

Ceramic tile, mosaic, and indoor stone to be separately rated to Code 5348. Refer to Code 5437 for the installation of wood flooring requiring cutting, sanding, drilling and attaching using nails, screws or pegs.

FLOOR LAYING - LINOLEUM, ASPHALT, RUBBER OR COMPOSITION TILING (Applies to the installation of carpet, linoleum, vinyl, asphalt, or rubber tiling. Stone, mosaic, terrazzo, or ceramic tile work to be separately rated to Code 5348 if performed inside or Code 5022 if performed outside.)

5221

**Description: CONCRETE OR CEMENT WORK-FLOORS, DRIVEWAYS, YARDS, OR SIDEWALKS & DRIVERS**

(Codes 5215-Concrete work incidental to the construction of private residences and 5222-Concrete construction in connection with bridges or culverts shall **must** not be assigned at the same job or location to which Code 5221 applies. Self-bearing floors, airport runways, warming aprons, **and** street or road construction to be separately rated **Includes terrazzo work.**)

FLOOR - LAYING - MASTIC FLOOR MIX & DRIVERS

MONUMENTS-**CEMETERY**-ERECTION EXCLUSIVELY & DRIVERS

PAVING OR REPAVING FLOORS, DRIVEWAYS, YARDS, OR SIDEWALKS & DRIVERS (Codes 5215-

Concrete work incidental to the construction of private residences and 5222-Concrete construction in connection with bridges or culverts shall not be assigned at the same job or location to which Code 5221 applies. Self-bearing floors, airport runways, warming aprons, street or road construction to be separately rated.)

CAULKING - SIDEWALKS

CONCRETE IGLOO CONSTRUCTION FLOOR

LIGHT PRISMS IN SIDEWALKS-INSTALLATION OR REPAIR

MUD JACKING - PARKING LOTS, DRIVEWAYS, SIDEWALKS

PAVING - WOOD BLOCK - INTERIOR

STANTION ERECTION COMPLETE - CEMENT

STREET SIGN - IN CEMENT- INSTALLATION

TENNIS COURT MFG - CONCRETE, ASPHALT

WATER PROOFING AND TARPAPERING-DONE BY ROOFERS-PREVENTION OF CRACKS-

SIDEWALKS, DRIVEWAYS

**STONE AND BRICK PAVER INSTALLATION - OUTSIDE**

2812

**Description: CABINET WORKS - WITH POWER MACHINERY**

AUTOMOBILE TRAILER MFG-HOME TYPE

INCUBATOR MFG - WOOD

ADVERTISING DISPLAY MFG - WOOD

DISPLAY MFG - WOOD

JIGSAW PUZZLES & PICTORIAL STATUES- MFG WOOD

PYROGRAPHY

REFRIGERATED SHOW CASE MFG - WOOD

SHOW CASE MFG - WOOD CABINET

STORE FIXTURE MFG - WOOD HIGHLY FINISHED

FLOOR SANDING - WOOD FLOORS

**FLOOR INSTALLATION, SANDING OR SCRAPING—WOOD FLOORS**

The installation of wood flooring requires cutting, sanding, drilling, and attaching using nails, screws, or pegs. Refer to Code 5478 for laminate wood flooring such as engineered wood flooring installed using

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glue-down or interlocking methods. Not applicable to contractors who perform any other carpentry operations at the same job or location.

5348

**Description: STONE, MOSAIC, TERRAZZO, OR CERAMIC TILE WORK-INSIDE** (Applies to interior construction work only. Not fireproof tile construction. Installation of carpet, linoleum, vinyl, asphalt, or rubber floor tile to be separately rated to Code 5478.)

FLOOR LAYING - TILE -CERAMIC

MARBLE OR STONE SETTING-INSIDE (Applies to interior construction only.)

FIREPLACE CONSTRUCTION – TILE

CERAMIC TILE, INDOOR STONE, MARBLE, OR MOSAIC WORK

Not fireproof tile construction. Installation of resilient flooring—carpet or laminate—to be separately rated to Code 5478. The installation of ceramic and mosaic tiles outdoors for decorative, artistic, and ornamental nature is included in Code 5348. Separately rate tile work performed in conjunction with the construction of structures.

2016

**Description: BREAKFAST FOOD MFG** (Applicable to the MFG of prepared foods only and is not available to concerns engaged in grain milling exclusively.)

CEREAL OR BAR MFG.

Includes the manufacturing of ready-to-eat or hot cereal from wheat, barley, rice, corn, oats, etc.

The manufacturing of breakfast bars, granola bars, power bars, energy bars, diet bars, low carbohydrate (low carb) bars, etc., where the primary ingredients are the grains listed, soy-based ingredients, and naturally or chemically mixed or blended ingredients, is also included. Candy bars or chocolate bars are separately rated to Code 2041—Confection Mfg. Businesses engaged in grain milling exclusively must be separately rated to Code 2014—Grain or Feed Milling.

2014

**Description: GRAIN MILLING**

GRAIN OR FEED MILLING

Field crops such as wheat, oats, barley, rye, rice, or corn and the preparation of cereal or compound feeds for livestock is contemplated.

Grain storage away from the milling plant or grain storage that is not directly connected to the plant by a piping or conveyor system to be separately rated as Code 8304—Grain Elevator Operation & Local Managers, Drivers.

~~FEED MFG (Includes the preparation of cereal or compound feeds for livestock.)~~

~~GRIST MILL~~

~~DEHYDRATING - HAY~~

~~FLOUR WOOD MFG~~

~~POTATO FLOUR MFG~~

~~WOOD FLOUR MFG~~

8835

**Description: NURSING-HOME HEALTH, PUBLIC, AND TRAVELING HEALTHCARE -ALL EMPLOYEES**

~~BABY-SITTING SERVICE~~

HOMEMAKER SERVICE—PHYSICAL ASSISTANCE

Applies to businesses or individuals providing homemaker and companion services, while physically assisting, convalescents, aged, acutely or chronically ill, or disabled persons in the activities of daily living.

PHYSICAL THERAPISTS & SPEECH THERAPISTS - IN & OUT

VISITING NURSES

2143

**Description: FRUIT JUICE MFG & DRIVERS** (Includes incidental fruit preserving or bottling. No bottling of carbonated liquids. Can MFG to be separately rated as Code 3220.)

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WINERY & DRIVERS (Applies to all operations including bottling. Distilling to be separately rated as Code 2130-Spiruous liquor distillery.)  
CIDER MFG  
VINEGAR MFG

8742

**Description: SALESPERSONS, COLLECTORS, OR MESSENGERS-OUTSIDE** (Applies to employees engaged in such duties away from the employer's premises. This classification shall not apply to employees who deliver merchandise. Any salespersons whose duties include occasional courtesy delivery of a nominal quantity of the merchandise sold shall still be classified as salespersons. Employees who deliver merchandise shall be assigned to the classification applicable in that risk to drivers even though they also collect or sell. If they walk or use public transportation, they shall be assigned to the governing classification. Code 8742 does not apply when the basic classification wording includes outside salespersons, collectors and messengers.)

~~BANKS AND TRUST COMPANIES SPECIAL OFFICERS AND ARMED AND UNARMED ATTENDANTS, USHERS, DOOR ATTENDANTS, APPRAISERS, FIELD AUDITORS, RUNNERS, OR MESSENGERS. SUBJECT TO RULE 1-B-2 (-)~~

~~BANKS AND TRUST COMPANIES—SPECIAL OFFICERS AND ARMED AND UNARMED ATTENDANTS, USHERS, DOOR ATTENDANTS, APPRAISERS, OR FIELD AUDITORS Subject to Rule IV.B~~

~~SALESPERSONS, OR COLLECTORS, OUTSIDE. Subject to Rule IV.B. Coverage Under the Federal Employers' Liability Act (FELA)~~

CLAIM ADJUSTERS OR SPECIAL AGENTS-INSURANCE CO.

U.S.O. OPERATIONS TRAVELERS AID SOCIETY

AUTOMOBILE FINANCE CO - REPOSSESSING

BOY & GIRL SCOUTS-EXECUTIVE SECRETARIES

CANVASSING - HOUSE TO HOUSE

ENGINEERS - SAFETY

ESCORT SERVICE

INSURANCE COMPANIES - CLAIMS ADJUSTER

LOG SCALERS-BUYERS-NO SCALING, CRUISING, ETC

PHOTOGRAPHERS - NEWSPAPER

SIGHT SEEING SERVICE - TOUR LECTURERS

SOCIAL WORKERS PROFESSIONAL & ALL OTHER

WELCOME WAGONS

7380

**Description: DRIVERS, CHAUFFEURS, MESSENGERS, AND THEIR HELPERS NOC-COMMERCIAL**

(Applies to employees engaged in such duties on or in connection with a vehicle. This classification also includes garage employees and employees using bicycles in their operations. Duties include, but are not limited to, delivering products owned by the employer. Code 7380 does not apply when the basic classification wording includes drivers, chauffeurs and their helpers. If a separate legal entity is established for delivery of products owned by the employer, assign exposure to Code 7228 or Code 7229. [Subject to Rule IV.B. Messenger and courier deliveries of owned documents or goods made by foot or public transportation are assigned to the governing class code.](#))

~~CHAUFFEURS, DRIVERS & THEIR HELPERS NOC-COMMERCIAL~~

~~CHAUFFEURS, DRIVERS, MESSENGERS, & THEIR HELPERS NOC-COMMERCIAL~~ (Applies to employees engaged in such duties on or in connection with a vehicle. This classification also includes garage employees and employees using bicycles in their operations. Duties include, but are not limited to, delivering products owned by the employer. Code 7380 does not apply when the basic classification wording includes drivers, chauffeurs and their helpers. If a separate legal entity is established for delivery of products owned by the employer, assign exposure to Code 7228 or Code 7229.)

DISTRIBUTING CO (Employees transport to location in cars & trucks.)

GEOPHYSICAL EXPLORATION NOC-ALL EMPLOYEES & DRIVERS (Core drilling to be separately rated as Code 6204-Drilling NOC.)

ICE CREAM VENDORS - MOBILE & DRIVERS

AUTOMOBILE TRANSPORT DRIVING CARS ON RAILCARS



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AUTOMOBILE TRANSPORT SINGLE OR IN TANDEM  
BANKS AND TRUST COS-ARMORED CAR CREWS-NOT CONTRACT  
LIGHTS-FLASHING (INSTALLATION & SERVICE)  
SANITATION SERVICE - DRIVERS  
SCHOOL BUS DRIVERS (Drivers employed by school.)  
SEA WEED OR LAKE WEED - TRUCKING - ON LAND  
SOFT DRINK DISTRIBUTORS - DRIVERS  
TELEPHONE BOOK DELIVERY  
WATER SAMPLES FROM INLAND LAKES  
WINE OR SPIRIT MERCHANTS-DRIVERS  
AMBULANCE SERVICE COMPANIES: ALL EMPLOYEES & DRIVERS  
AUTO HAULAWAY OR DRIVEAWAY & DRIVERS: DRIVEAWAY & TANDEM  
FIRE EXTINGUISHER - SERVICE OR RECHARGE & DRIVERS  
LIMOUSINE CO

7231

**Description: ~~TRUCKING MAIL, PARCEL, OR PACKAGE DELIVERY-ALL EMPLOYEES & DRIVERS~~**

~~(Applies to risks engaged exclusively under contract in local delivery of mail, parcels, or packages limited to 100 pounds or less. Mail, parcels, or packages, as shown in the classification phraseology, refers to those items where the delivery tariff or charge is allocable to the individual envelope, parcel, or package. This classification would not be applicable to truckers hauling packaged goods or merchandise where the haulage or transport charge is based on a truckload or partial truckload, the cumulative weight of the packages and/or parcels being transported or a flat contract price for the consignment.)~~

**MAIL, PARCEL, OR PACKAGE DELIVERY AND COURIER OR MESSENGER SERVICE COMPANIES—ALL EMPLOYEES & DRIVERS.**

Applies to couriers, messengers, and others who deliver nonowned envelopes, parcels or packages exclusively for local delivery.

Mail, parcels, or packages, as shown in the classification phraseology, refers to those items where the delivery tariff or charge is allocable to the individual envelope, parcel, or package. This classification would not be applicable to truckers hauling packaged goods or merchandise where the haulage or transport charge is based on a truckload or partial truckload, the cumulative weight of the packages and/or parcels being transported or a flat contract price for the consignment. The term "local" is intended to limit the radius of operations to that which would permit a driver to complete the assigned deliveries and return to the point of dispatch within the normal workday.

4250

**Description: PAPER COATING** (No building, roofing, or felt preparation.)

FLY PAPER MFG - NO PAPER MAKING

PAPER CORRUGATING OR LAMINATING (Codes 4250 and 4244-Corrugated or fiberboard container Mfg shall not be assigned to the same risk unless the operations described by these classifications are conducted as separate and distinct businesses. Paper MFG to be separately rated as Code 4239.)

PAPER CREPEING (Paper MFG to be separately rated as Code 4239.)

PAPER OILING, PARAFFINING, PARCHMENTIZING, OR WAXING (Paper MFG to be separately rated as Code 4239.)

ASBESTOS PIPE COVERING MFG - FROM SHEET ASBESTOS (No asbestos weaving.)

4239

**Description: PAPER MFG** (Includes card, bristol, paper, straw, fiber, or leather board. ~~Wood Pulp Mfg to be separately rated as Code 4206 or 4207 Pulp Mfg~~ Refer to Code 4206 or Code 4207 for pulp mfg.)

PARTICLEBOARD MFG

CARDBOARD MFG

CORK PAPER MFG

FIBERBOARD MFG

IMPREGNATING MATERIAL FOR FIRE, WATER, ETC PROOFING

STRAWBOARD MFG

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8392

**Description: ~~AUTOMOBILE STORAGE GARAGE OR PARKING STATION & DRIVERS~~  
AUTOMOBILE STORAGE GARAGE, PARKING LOT OR PARKING STATION, VALET SERVICE,  
CASHIERS OR COUNTER PERSONNEL & DRIVERS**

AUTOMOBILE PARKING LOT & DRIVERS  
AUTOMOBILE TOWING & STORAGE  
CONCESSIONS - PARKING LOTS - INCLUDE DRIVERS  
PUSH CARTS - STORAGE & RENTAL

8831

**Description: HOSPITAL-VETERINARY & DRIVERS**  
KENNELS BOARDING & BREEDING - DOG & CAT & DRIVERS  
PET GROOMING OR TRAINING & DRIVERS  
CULTURING LIVE OR DEAD ANIMALS FOR SCHOOLS  
DOG CATCHERS  
HUMANE SOCIETY

8017

**Description: STORE RETAIL NOC**  
ART GALLERY  
BEER OR ALE DEALER RETAIL  
DEMONSTRATORS IN RETAIL STORES  
DENTAL SUPPLY DEALERS - RETAIL  
HAT CLEANING  
LAUNDRY SELF-SERVICE  
PAWN SHOP  
SHOE REPAIR STORE (Includes shoe shining.)  
SHOE SHINING ESTABLISHMENT  
STORE FIVE AND TEN CENT (Applicable to store locations at which are sold a variety of small wares such as stationery, giftware, toilet articles, light hardware, toys, house wares, confectionery, ready-to-wear clothing and accessories, etc. Sales are usually for cash without delivery service. [Stores are sometimes distinguished by advertising price ranges of "5¢ & 10¢" or "5¢ to \\$1.00."](#))  
STORE LUGGAGE-RETAIL  
STORE PAINT OR WALLPAPER-RETAIL  
STORE PET & PET SUPPLY-RETAIL  
STORE SPORTING GOODS-RETAIL  
TAILOR SHOP (A risk engaged exclusively in custom tailoring shall be assigned to Code 2503-Tailoring.)  
CAMERA OR PHOTO SUPPLIES STORES - NO DEVELOPING  
CONCESSIONS - BEACH CHAIRS & UMBRELLAS  
CONCESSIONS - CIGARETTE DISTRIBUTION - RETAIL  
CONCESSIONS - DOORMEN  
CONCESSIONS - PARCEL OR LUGGAGE CHECK ROOMS  
CONCESSIONS - PHOTOGRAPHY - CANDID - NO DEVELOPING  
CONCESSIONS - ROLLING CHAIRS  
CONCESSIONS - WASH ROOM ATTENDANTS  
DISTRIBUTING CO (Distributing from fixed location - no outside work.)  
FLOOR COVERING - RETAIL - SAMPLES ONLY - NO INSTALLATION OR DELIVERY  
HAT CHECK STANDS  
MUSIC STORE- EXCLUDING PIANOS  
NEWS BUTCHERS  
PENNY ARCADES  
RADIO STORES - NO INSTALLATION, REPAIR OR DELIVERY  
RECREATIONAL FACILITIES OR AMUSEMENT DEVICES (Includes penny arcades, skeet ball alleys.)  
SHOPPERS- CHECKING ATTENTIVENESS, PERSONALITY & HONESTY OF SALES CLERKS  
SOFT DRINK STAND - SERVING NO FOOD - COOKED  
SPORTING GOOD STORES  
TELEPHONE BOOK NO DELIVERY - STORE ONLY

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VACUUM CLEANER STORE-NO REPAIR OR SERVICE  
VALET SHOPS-SEE LAUNDRY  
WALL PAPER OR PAINT STORES-RETAIL-NO GLASS  
WINE OR SPIRIT MERCHANTS, RETAIL  
STORE-APPLIANCE-RETAIL-NO INSTALLATION OR MAINTENANCE (Applies to stores selling domestic electric appliances.)

8018

**Description: STORE WHOLESALE-NOC**

BARBER OR BEAUTY PARLOR SUPPLY HOUSE  
DRY ICE DEALERS - WHOLESALE  
EGG DEALER-WHOLESALE (Includes grading, candling, and packing.)  
MILL SUPPLY DEALER  
SOFT DRINK DISTRIBUTORS-WHOLESALE (No bottling.)  
STORE FRUIT OR VEGETABLE-WHOLESALE  
STORE GROCERY-WHOLESALE  
STORE MAIL ORDER HOUSE (Operations other than MFG or retail store shall be assigned to the classification that would be used for a wholesale store dealing in the commodities handled.)  
STORE PAINT OR WALLPAPER-WHOLESALE  
BOTTLE DEALERS-NEW BOTTLES  
CANDLING OF EGGS  
CHARCOAL DLRS - WHOLESALE - PACKAGED  
CHEESE WHOLESALE  
CHRISTMAS TREE SELLING TO LOTS  
COMMISSION HOUSES  
DENTAL SUPPLY DEALERS - WHOLESALE  
JOBBER - ALL TYPES OTHER THAN MACHINERY  
LABORATORIES IN CONNECTION WITH WHOLESALE STORES  
MAIL ORDER HOUSES  
PRODUCE DEALERS (Egg dealer, including candling.)  
SAUSAGE CASINGS - WHOLESALE - NO CLEANING  
SCALE STORES - WHOLESALE  
WINE OR SPIRIT MERCHANTS, WHOLESALE  
ELECTRICAL HARDWARE STORES - WHOLESALE  
SHIP CHANDLERS-NO MFG-WHOLESALE  
STORE-HARDWARE-WHOLESALE  
**STORE - PET & PET SUPPLY – WHOLESALE**

2600

**Description: FUR MFG-PROCESSING- PREPARING SKINS** (~~Hatters' fur MFG to be separately rated as Code 2623.-~~)

HAIR - PREPARATION FOR BRUSH MFG DEHAIRING SEPARATELY RATED  
FUR DRESSING OR DYEING

2623

**Description: TANNING LEATHER MFG.—INCLUDING TANNING, LEATHER EMBOSSING, AND WOOL PULLING** *Includes processing of patent or enamel leather.*

~~HATTERS' FUR MFG~~  
~~LEATHER EMBOSSING (Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 2623 are conducted as a separate and distinct business.)~~  
LEATHER MFG PATENT OR ENAMEL  
~~WOOL PULLING~~  
CURRIERS  
DEGREASING SKINS  
FUR PASTERS - PASTING FUR ON PAPER  
LEATHER DRESSING ONLY

PATENT OR ENAMEL LEATHER MFG  
SHEEPSKIN PICKLING

0106

**Description: TREE PRUNING, SPRAYING, REPAIRING & DRIVERS**

~~CLEARING OF RIGHT OF WAY ELECTRIC, POWER, TELEPHONE, BURGLAR, OR FIRE ALARM LINES TREE PRUNING, TRIMMING, OR SPRAYING EXISTING RIGHT OF WAY ALL OPERATIONS & DRIVERS (Includes incidental tree removal operations.)~~

BRUSHING-AS PART OF TREEWORK

**TREE PRUNING, TRIMMING, OR SPRAYING—ALL OPERATIONS & DRIVERS FOR EXISTING RIGHT-OF-WAY—ELECTRIC, POWER, TELEPHONE, BURGLAR, OR FIRE ALARM LINES**

TREE PRUNING AND REMOVAL—ALL OPERATIONS & DRIVERS—NATURAL CATASTROPHE  
Applicable to risks contracting exclusively to prune limbs, clean up tree debris, and remove lodged or felled trees in the aftermath of a natural catastrophe. Code 0106—Tree Pruning and Removal—All Operations & Drivers—Natural Catastrophe may be assigned as an additional classification when separation of payroll exists. When no separation of payroll exists, the payroll for the entire operation must be assigned to the highest rated classification. Refer to Code 2702 for removal of standing trees and Code 6217 for removal of tree debris using mechanical equipment such as bulldozers and hydroaxes.

TREE PRUNING, SPRAYING, REPAIRING—ALL OPERATIONS & DRIVERS

Applicable by job site to tree pruning contracts requiring any aboveground level work. Code 0106 applies to the whole contract including, but not limited to, chipping and cleanup activities regardless of whether or not a separate contract is written for tree pruning or lawn maintenance and another contract is written for chipping or cleanup. Incidental tree removal on a developed site conducted in connection with tree pruning, spraying, and repairing operations is also assigned to Code 0106. Code 0106 is differentiated from Code 2702—Logging or Lumbering & Drivers because under Code 0106 a tree is removed by cutting it into sections. Also, due to limited clearance from structures, a guide rope is used as needed to direct the fall of the tree. Refer to Code 2702 for risks engaged exclusively in tree removal operations.

**6217**

**EXCAVATION & DRIVERS** (Includes burrowing, filling, or backfilling. Grading or excavation in connection with street or road construction, dam or lock construction, tunneling, pile driving, shaft sinking, caisson or cofferdam work to be separately rated.)

CLEARING OF RIGHT-OF-WAY-ELECTRIC, POWER, TELEPHONE, BURGLAR, OR FIRE ALARM LINES BRUSH CLEARING OR REMOVAL-NEW OR EXISTING RIGHT-OF-WAY & DRIVERS (Applies to the clearing or removal of brush using mechanical equipment.)

ELECTRIC LIGHT, POWER, TELEPHONE, TELEGRAPH OR ALARM CONSTRUCTION BY CONTRACTORS (Contractors engaged exclusively in clearing existing right of ways.)

GRADING OF LAND NOC & DRIVERS (Includes burrowing, filling, or backfilling. Separately rate: mass rock excavation, grading, or excavation in connection with street or road construction, pile driving, shaft sinking, caisson or cofferdam work.)

ROCK EXCAVATION & DRIVERS (Not tunneling or street or road construction.)

CESS POOL DIGGING

MOULDING SAND PRODUCTION

PLASTIC - SWIMMING POOL - EXCAVATION & INSTALLATION

WELL DIGGING-OPEN PIT

STUMP REMOVAL OPERATIONS BY SPECIALIST CONTRACTOR & DRIVERS (Not applicable to stump removal operations in connection with logging and lumbering operations.)

TOPSOIL AND HUMUS DEALERS & DRIVERS

2157

**Description: BOTTLING NOC & ROUTE SUPERVISORS, DRIVERS** (Includes sign erection or repair.)

~~BEVERAGE MFG-CARBONATED NOC & ALL OPERATIONS, ROUTE SUPERVISORS, DRIVERS~~  
BOTTLING NOT CARBONATED LIQUIDS OR SPIRITUOUS LIQUORS & ROUTE SUPERVISORS,

DRIVERS (Includes sign erection or repair. Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 2156 are conducted as a separate and distinct business.)

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CANNING OR BOTTLING CARBONATED BEVERAGES (See Carbonated Beverage Mfg ~~NOC~~ or Bottling ~~NOC~~.)

CARBONATED BEVERAGE MFG (NOC & route supervisors, Drivers Includes sign erection or repair.)

DISTILLATION OF WATER & BOTTLING

WATER DISTILLATION AND BOTTLING

This filing is effective November 1, 2005, applicable to new and renewal business only.