



Wisconsin Compensation Rating Bureau

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GENERAL CIRCULAR 467 – September 13, 2004
TO ALL MEMBERS OF THE BUREAU
SPECIAL ATTENTION - UNIT STATISTICAL PERSONNEL
RE: New Web Tool – Manage USR

Beginning September 13, 2004, WCRB's new Web based tool, Manage USR, is available to all member carriers, under "Products" on the WCRB Web site at www.wcrb.org. If you already have access to our Unit Stat Tracking System (USTS), you automatically have access to this application, and your log-on information will remain the same.

Manage USR is an enhanced version of our product formerly known as USTS. The purpose of Manage USR is to:

- Provide members the ability to search, track, view, and print unit statistical report information for their carrier group.
- View unit report data from "pre-delinquent" through "accepted" status. The unit report statuses that will be displayed with this application are predelinquent, expected, delinquent, rejected, and accepted.
- Provide timely information; the application is updated on a daily basis.

This tool has been designed as an extension of USTS, to help carriers track and manage their reporting of current unit statistical data. It will continue to allow the user to:

- Display and print unit report statuses (predelinquent, expected, delinquent, rejected, accepted) as they reside in WCRB's database.
- Print ad hoc reports beginning 15 months after the policy effective date to acceptance of the unit report into WCRB's database.
- Search for information pertaining to their carrier group's unit statistical data in the WCRB database prior to the assessment of fines.
- View the daily refreshed unit report activity in WCRB's database.

A future enhancement to this application will be the ability to view the reject letter paragraphs for USRs in rejected status.

We hope this tool will prove to be beneficial to our members. If you have any questions regarding this enhancement, please direct them to Nancy Kronenberg (phone 262-796-4569, e-mail nancy.kronenberg@wcrb.org) or Kay Higgins (phone 262-796-4570, e-mail kay.higgins@wcrb.org).

General inquiries regarding this enhancement or access to it can be directed to the WCRB Web master (phone 262-796-4402, email wcrbwebmaster@wcrb.org).