



Wisconsin Compensation Rating Bureau

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GENERAL CIRCULAR LETTER 460 – May 24, 2004
TO ALL MEMBERS OF THE BUREAU
SPECIAL ATTENTION – UNIT STATISTICAL PERSONNEL
Additional USTS Search Options

Three new search selections have been added to the **Search by Due Date Range** option in USTS. The three new searches are 121-150 days, 151-180 days, and > 180 days. The >120-day option previously in the USTS has been removed.

The addition of the 151-180 day search was added because of requests from our members. This new search option will help facilitate our users' monthly predelinquent (15 month) review by limiting the search to the one specific month of unit statistical data. Previously, all reporting months not yet considered "expected" fell under the predelinquent status.

As a reminder, on December 10, 2003, the electronic WCCNTL (Workers Compensation Control Listings) file function was made available through the USTS application. The USTS application is found under the Products tab, in the Members Products area of our Web site (www.wcrb.org).

The addition of the WCCNTL download option provides our members with the ability to download their carrier group's Predelinquent Unit Report listing. Previously, this listing was provided by WCRB as a monthly report, sent hard copy, to all our unit statistical contacts.

IMPORTANT NOTE: If you do not already have access to USTS, contact your company's group administrator and request access to this data-reporting tool. If your company does not have a Group Administrator for our Web site, or you are unsure who your Group Administrator is, you are encouraged to contact the WCRB Webmaster at wcrbwebmaster@wcrb.org to obtain the application and/or information necessary.

We hope this tool will prove to be beneficial to our members. If you have any questions regarding this enhancement, please direct them to Kay Higgins at kay.higgins@wcrb.org.